

# FINDING ORDER

- forms will only be processed when filled out completely -

Surname: \_\_\_\_\_ First name: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Passport/ID No.: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Cellphone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Nationality: \_\_\_\_\_

engages for his/her own needs or respectively for: \_\_\_\_\_ the

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**AGENTUR<sup>®</sup>**  
**WOHNWITZ**  
Temporary/Joint accommodation

**BANK**  
Postbank Berlin  
Account No. 517025-100 Bank Code 10010010  
G. Fuhrmann AGENTUR WOHNWITZ

to arrange the completion of a tenancy contract or to prove the opportunity for such an agreement.

1. The AGENTUR WOHNWITZ has to prove the timely limited use of apartments/rooms and/or to provide proof of the opportunity for the completion of a tenancy contract for an accommodation.

The commission has to be paid WITHIN 10 DAYS.

2. The AGENTUR WOHNWITZ demands a fee after the successful brokering of an accommodation.

**If a money order or a cash payment is not received after the end of the time limit, paragraph 4 of the contract applies and the client agrees that the total amount falling due will be debited from his/her valid and solvent bank account.**

2.1. COMMISSION TABLE (respectively plus VAT)

2.3. Renewals of the renting period must be announced to the AGENTUR WOHNWITZ immediately and will be charged according to the table (difference).

Renting period	Fee	Renting period	Fee
up to 1 month	25%	up to 7 months	130%
up to 2 months	45%	up to 8 months	140%
up to 3 months	65%	up to 9 months	150%
up to 4 months	85%	up to 10 months	160%
up to 5 months	105%	up to 11 months	170%
up to 6 months	120%	up to 12 months	180%

2.4. If the client has found an accommodation elsewhere, he/she agrees to inform the AGENTUR WOHNWITZ immediately about the new address.

In the case of timely limited tenancy agreements the basis for the calculation of the fee is the monthly all-in rent given by the provider, in case of main tenancy contracts the basis is the monthly rent excl. of heating. The percentage rate refers to **one** monthly rent.

2.5. A premature end of the tenancy agreement does not constitute any claims towards the AGENTUR WOHNWITZ. The claim of the AGENTUR WOHNWITZ on the full fee falling due after the original tenancy contract is not affected by this.

2.2. If the provider of apartments/rooms can prove the opportunity for the completion of a tenancy contract or subletting contract to the AGENTUR WOHNWITZ, the client is obliged to inform the AGENTUR WOHNWITZ immediately after the completion of the respective contract.

2.6. In the case of a transfer of the received offers to a third person the client is liable for the total fee.

3. The AGENTUR WOHNWITZ is unrestrictedly not liable for any damages to persons or property which may emerge from the brokering.

4. For the case of non-fulfilment of obligations set by the contract, a contract penalty of € 25,- is considered to be agreed upon by the client. (see especially paragraph 2.2.).

**I have read the general terms of business of the AGENTUR WOHNWITZ and accept them by my signature.**

**! Place, date: \_\_\_\_\_ Signature: \_\_\_\_\_ !**

I revocable authorize the

**AGENTUR<sup>®</sup>**  
**WOHNWITZ**

↓ OR company stamp ↓

to debit the fee falling due according to the provision table after the successful brokering of an accommodation from my bank account:

Surname, First name:

Bank:

Bank code:

Account No.:

Place, date:

Signature:

**INFORMATION:** Apartment 0 Room 0 furnished 0 partly furnished 0 empty 0 doesn't matter 0

Number of rooms: \_\_\_\_\_ Time period (start – end): \_\_\_\_\_ Max. Rent (€): \_\_\_\_\_

Preferred districts: \_\_\_\_\_

Notes: \_\_\_\_\_